



**QUEENSLAND SALOON CAR ASSOCIATION INC.  
COMMITTEE OF MANAGEMENT MEETING AGENDA  
OCTOBER 2011**

***Sunday, 2 October 2011 from 9:00am  
Grevillea Gardens, Gympie***

Meeting Opened: 9:10am

1. Welcome by President

At this point, the State President tendered his resignation. This was reluctantly accepted and then followed by discussions about filling the vacancy.

*MOTION: That Jim Cowley be appointed to the vacant role of State President.*

*Moved: Pam Franz                      Seconded: Allan Jennings                      Passed*

*Jim Cowley accepted the appointment.*

*MOTION: That Allan Jennings be appointed to the vacant role of Vice President.*

*Moved: Pam Franz                      Seconded: Ryan Harris                      Passed*

*Allan Jennings accepted the appointment.*

2. Attendance

|             |                  |                                    |
|-------------|------------------|------------------------------------|
| Chair:      | Jim Cowley       | President                          |
| Minutes:    | Dianne McKeiver  | Secretary                          |
| Attendance: | Allan Jennings   | Vice President                     |
|             | Pam Franz        | Licensing Secretary/Treasurer      |
|             | Tony Cornelissen | QSCA Technical Representative      |
|             | Klaus Weber      | Northern Zone Representative       |
|             | Ryan Harris      | Central Zone Representative        |
|             | Travis Barron    | Southern Zone Representative       |
|             | Paul Gannon      |                                    |
| Apologies:  | Bill Peall       | State SSA Technical Representative |

*MOTION: That the apologies be accepted.*

*Moved: Dianne McKeiver                      Seconded: Travis Barron                      Passed*

3. Minutes of the Previous Meeting (State Meeting 11 September 2011)

*MOTION: That the minutes of the previous meeting be accepted for discussion.*

*Moved: Ryan Harris                      Seconded: Klaus Weber                      Passed*

3.1 Business Arising

Agenda Item 4.1: Regarding the Sweet Modified Production Chassis: The meeting was advised that discussions concerning this issue were in progress.

The meeting expressed concern that there seemed to be little available *documentation* concerning this issue. There seemed to be little documented evidence of what the driver

was told at Lismore and whether or not the suggested corrections were actually implemented.

*ACTION: Prepare and send a letter to the owner of the car explaining that investigations were ongoing to seek a clarification about the construction of the roll cage. Further advising that there is a possibility that more work may be required, or that the registration may be withdrawn.*

The meeting was advised that there were a number of other cars now being constructed with the unconventional design.

*ACTION: Tony Cornelissen to visit the White's and take photos showing the current roll cage design. A letter to be prepared for the national body and sent via Bill Peall seeking a solution to this problem.*

*ACTION: Once the definitive information becomes available, this should appear on the website.*

#### Agenda Item 9: Photography & Juniors

It was noted that the Gympie Saloon Car Club had all ready implemented the practice of notifying competitors about photography. The text used on the nomination form was considered very useful and was highly recommended for use by other clubs.

*By signing this nomination I understand that the nominated driver and his/her pit crew may appear in visual media (i.e. photographs, video footage) that is undertaken inside this speedway complex and that it remains the property of the media personnel involved. I also agree to any visual media involving the nominated driver and his/her pit crew to be used by the associated media personal and/or the Gympie Saloon Car Club Ltd.*

#### Agenda Item 11.4: Practice Day Protocol

It was noted that some clubs were still undertaking activities during their practice days that were outside required protocols.

*Meeting adjourned for Morning Tea: 10:50am*

*Meeting resumed: 11:00am*

#### 4. Committee of Management Reports

There being not much time passing since the September Board Meeting, reports were not considered necessary.

A report was prepared and tabled by the Northern Zone Representative who spoke to the document.

*ACTION: Letters to be prepared for sending to:*

- 1. the North Queensland Four Cylinder Sedans Club seeking advice about what assistance is available for the title meeting, to ascertain what needs to be provided by the QSCA.*
- 2. The Cairns Speedway Sedan Club concerning the enforcement of Section 18 Official's Responsibilities, specifically 18.9 under the role of the Chief Scrutineer from the QSCA Inc By Laws and Procedural Manual.*
- 3. The North Queensland International Motor Racing Association seeking information about the concerns raised by the report from the Northern Zone Rep.*

It was agreed that another visit from members of the Committee of Management would be supported. This could be combined with an official's accreditation course. It would be likely that Klaus Weber

and Allan Jennings would attend, with may be one other person.

## 5. Correspondence

A list of incoming and outgoing correspondence was tabled.

### 5.1 Business Arising

Reference 014/Letter from East Coast Speedway Club. Money allocated to the Junior events will be distributed according to policy (i.e. distributed equally amongst the competitors).

An email had been received from Super Sedan Association with a submission of Supplementary Regulations for the Queensland Series. It was agreed that these be accepted.

*ACTION: Respond to the Super Sedan Association agreeing to the Supplementary Regulations.*

A Letter had been proposed concerning Raceivers for officials. It was agreed that clubs could contact the State body seeking these as a result of this issue being listed in the minutes of the State meeting.

Reference 032/Letter from Maryborough Sporting Car Club concerning UHF Radios. When QSCA recognised sedan classes were programmed, radios are currently being supplied to QSCA officials.

*ACTION: Prepare and send a letter to the Maryborough Sporting Car Club seeking gate passes for QSCA Officials who are volunteering on race meeting nights. If assistance is required on race meeting nights that didn't have QSCA recognised sedan classes programmed, a request could be made to the QSCA.*

## 6. Venue details for next State Meeting

Whilst there were mixed ideas about moving the State Meeting to Gympie it was agreed that as a race meeting had been scheduled for Gympie on Saturday 11 February, that the meeting should proceed on Sunday 12 February 2012. It was agreed that Pam Franz contact the RSL in Gympie concerning availability for the meeting.

## 7. Financial Report

The Financial Report and some statistics were tabled and the Licencing Secretary/Treasurer spoke to the documents.

The meeting was advised that the use of a Visa debit card would have breached the Constitution and that this avenue would not be pursued.

*MOTION: That the current practice of making purchases for the QSCA continue as dictated by the Constitution and that the use of a Visa debit card not be pursued further.*

*Moved: Pam Franz*

*Seconded: Ryan Harris*

*Passed*

*MOTION: That the Licencing Secretary/Treasurer organise for the signatories on QSCA Bank Accounts be changed to reflect the change in the Executive Committee membership. That Paul Gannon be removed as a signatory and that Allan Jennings be added.*

*Moved: Pam Franz*

*Seconded: Dianne McKeiver*

*Passed*

## 8. Accident Reports

Submitted Accident Reports had been distributed prior to the meeting and discussed. No

concerns were raised at this meeting.

9. Steward's Race Meeting Reports – for discussion

Submitted Race Meeting Reports had been distributed prior to the meeting and discussed. No concerns were raised at this meeting.

10. Race Meeting Discussion

As the discussion about the race meeting at Cairns had been discussed as part of the report tabled by the Northern Zone Rep, discussions centred on other race meeting issues.

Allan Jennings advised that he had received a complaint (phone call) about a discussion that was taking place on FaceBook. Action was taken and warnings were issued.

*ACTION: That the QSCA contact Speedway Australia to obtain the information package on cyber bullying for use as part of training provided. (e.g. junior training days)*

11. Officials – Procedures, Training & Support

The lack of officials was still of great concern to the QSCA. When action is taken by officials within the rules, procedures and policies that we all abide by, it will be with the full support of the QSCA.

More training and accreditation sessions were recommended.

Additionally, it was noted that clubs need to be aware that if all efforts to obtain the services of a Chief Steward were not successful, an Assistant or Trainee Steward can in fact act in the role of a Chief Steward for the purposes of a race meeting.

*ACTION: Prepare and send a letter to all clubs advising that an Assistant or Trainee Steward is permitted to act in the role of a Chief Steward should no Chief Steward be otherwise available.*

12. Junior Driver Training

The meeting recommended that the Junior Training Sessions continue. Pam Franz advised that she had been discussing this issue with others and that the team from Roadcraft were keen to work with the QSCA. There would be a cost to the QSCA for this service. It was noted that the training that was undertaken at Gympie was successful and could be rescheduled for the future. It was suggested that may be a celebrity/respected driver be invited to address the junior drivers emphasising the importance of their own conduct within the sport.

13. Title Shirts

It was noted that the shirts awarded to competitors for State Titles had been ordered.

14. Maryborough Modified Production – Queensland Title – Date

Concerns were raised that there was no allowance for a 'rain out' date should that be required for the Queensland Modified Production Title being hosted by Maryborough Sporting Car Club.

*ACTION: Prepare and send a letter to the Maryborough Sporting Car Club seeking their advice concerning a contingency plan for running the Queensland Modified Production Title.*

15. Executive Committee Communication

It was agreed that the executive committee keep advising each other concerning issues that they may address on behalf of the QSCA – in an effort to keep some form of record of discussions.

Phone Hook-ups or Skype could be used as necessary.

It was agreed that generic email addresses be used for the Executive Committee. These were all ready in place for the Secretary and the Licencing Secretary/Treasurer. New ones would be required for the President and Vice-President.

As President, Jim Cowley was advised to obtain a post office box.

It was agreed that the current landline funded by the QSCA for Paul Gannon remain in place and that the QSCA charges/invoices the national body for its use.

It was agreed that dedicated mobile phones/phone numbers be organised for the President and the Secretary.

*MOTION: That mobile phones and phone numbers be organised for the President and Secretary.*

*Moved: Pam Franz*

*Seconded: Travis Barron*

*Passed*

16. Junior Sedan Specifications

Clarification to be sought from the ASCF/SSA concerning the sealing procedure for Junior Sedans, as printed on page 42 of the specification book. Under the current specification four seals are required.

17. Workplace Health & Safety Laws

Pam Franz reported on the issue of the Workplace Health and Safety harmonisation that was due to take effect on 1 January 2012 and how this may impact speedway racing.

*ACTION: Pam Franz to contact the Division of Workplace Health & Safety to seek advice and information on this issue as it might pertain to speedway racing.*

18. Australian Racing Rules & Regulations (ARR&R)

Printed copies of the new ARR&R were distributed. Allan Jennings spoke to the document and highlighted some of the changes that were included. The former system of Tribunals was no longer available and any reference to Tribunal Hearings was to be ignored on the Infringement Notices that were currently being used. The technical appeal process was explained on page 58, and there was an inclusion to deal with social network media issues. It was noted that the new ARR&R was valid immediately.

Meeting Closed: 3:22pm